

## **Routing Supervisor- Full Time with Signing Bonus of \$5,000**

BiRite Foodservice Distributors is a family-owned business, started in 1966. Presently, the Company has over 250 employees. We distribute dry and frozen groceries, fresh meats, chemicals, equipment and supplies to restaurants, hotels, and institutional users throughout the Bay Area.

The Routing Supervisor position reports to the Manager of Transportation and is responsible for the daily routing of all trucks. You will be working with many departments including Warehouse and Sales to ensure customer satisfaction to maintain our overall service level. The Routing Supervisor position will have the opportunity to work remote on some days depending on experience, training, and ability to take ownership of the routing responsibilities.

### **Major Responsibilities:**

- Utilizing RoadNet Anywhere to balance loads by trailer, size and weight of product and pallets to be loaded.
- Builds daily load/route to maximize efficiency, manpower and equipment.
- Able to compile, build profitable routes to improve delivery and routing efficiency.
- Communicates with the Transportation Supervisor, Drivers and Sales Representatives to improve and effectively manage daily routes.
- Responsible for update and maintenance of RoadNet standard routes templates.
- Analyzes, identifies, and suggests routing opportunities in an effort to increase the effectiveness of the Operations Department.
- Interacts with drivers to maximize their opportunities and correct any routing deficiencies.
- Work with Sales Managers primarily on delivery days and utilize reports to set goals on how to keep customers on their specific delivery days.
- Ability to manage the pressures and stress associated with a deadline-orientated atmosphere and customer service issues; demonstrates skill in making independent decisions in support of company policies and procedures in a timely manner.
- Establish the optimum sequence of assigned routes so that the delivery routes are performed at the lowest cost and efficiently.
- Prepare information for any required shipping schedules or route directions as well as maintaining personnel schedules and maintenance orders.
- Fluid communication with sales representatives via email and phone.
- Strategically drive changes to processes in order to reduce costs while improving customer satisfaction.
- Interacts with Night Warehouse Management on delivery and loading opportunities.
- Coordinate with Shuttle Drivers.
- Other tasks as assigned.

### **Minimum Requirements:**

- Distribution/Transportation experience in high volume, route delivery operation preferred.
- RoadNet Anywhere experience is highly preferred or Transportation related software.
- Supply chain distribution a plus.
- Ambitious professional who eagerly tackles challenges with a strong work ethic and consistently performs above and beyond required duties.
- Highly organized, have great interdepartmental skills, customer focused, team oriented with attention to detail.
- Able to plan, prioritize and complete multiple tasks under high pressure environments.
- Computer proficiency in Google Suite, AS400 required.

**Schedule:** Sunday – Thursday

**Salary:** Starting from \$80,000-\$90,000, DOE  
Annual Performance Bonus

**Benefits:** Competitive health benefits (medical, dental, vision, life and AD&D insurance), 401(k) after 6 months, paid vacation and sick time are also offered.

**\*\*BiRite is an equal opportunity employer\*\***