

ROUTING SUPERVISOR

BiRite Foodservice Distributors is a third generation, family-owned company that offers you a Complete Foodservice Solution. We offer unsurpassed service to all areas of foodservice throughout the greater Bay Area and Sacramento. Since 1966 we have focused on being the best foodservice partner in the Bay Area. We remain committed to serving our community with quality products, timely deliveries, and competitive pricing.

The Routing Supervisor will work with many departments, including but not limited to, Warehouse and Sales to ensure customer satisfaction and is responsible for the daily routing of all trucks. The Routing Supervisor will report to the Manager of Transportation.

Major Duties and Responsibilities:

- Utilizing RoadNet Anywhere to balance loads by trailer, size and weight of product and pallets to be loaded.
- Builds daily load/route to maximize efficiency, manpower and equipment.
- Able to compile, build profitable routes to improve delivery and routing efficiency.
- Communicates with the Transportation Supervisor, Drivers and Sales Representatives to improve and effectively manage daily routes.
- Responsible for update and maintenance of RoadNet standard routes templates.
- Analyzes, identifies, and suggests routing opportunities in an effort to increase the effectiveness of the Operations Department.
- Interacts with drivers to maximize their opportunities and correct any routing deficiencies.
- Work with Sales Managers primarily on delivery days and utilize reports to set goals on how to keep customers on their specific delivery days.
- Ability to manage the pressures and stress associated with a deadline-oriented atmosphere and customer service issues; demonstrates skill in making independent decisions in support of company policies and procedures in a timely manner.
- Establish the optimum sequence of assigned routes so that the delivery routes are performed at the lowest cost and efficiently.
- Prepare information for any required shipping schedules or route directions as well as maintaining personnel schedules and maintenance orders.
- Fluid communication with sales representatives via email and phone.
- Strategically drive changes to processes in order to reduce costs while improving customer satisfaction.
- Interacts with Night Warehouse Management on delivery and loading opportunities.
- Coordinate with Shuttle Drivers.
- Other tasks as assigned.

Qualifications and Requirements:

- Distribution/Transportation experience in high volume, route delivery operation preferred.
- RoadNet Anywhere experience is highly preferred or any Transportation related software.
- Supply chain distribution is a plus.
- Ambitious professional who eagerly tackles challenges with a strong work ethic and consistently performs above and beyond required duties.

- Highly organized, have great interdepartmental skills, customer focused, team oriented with attention to detail.
- Able to plan, prioritize and complete multiple tasks under high pressure environments.
- Computer proficiency in Google Suite and AS400, is preferred.

Physical Requirements:

- Prolonged periods sitting at a desk and working on a computer.
- Frequently required to use hands and fingers to operate a computer keyboard, mouse, and telephone keyboard, and talk or hear.
- Specific vision abilities required by this job include close vision, peripheral vision, and ability to adjust focus.
- Time Speaking and Listening: 80% - 100%.
- Concentration: Constant.

Working Conditions:

- Ability to remain calm and courteous under pressure, navigate tense situations and communicate professionally with persons of all backgrounds.
- The office may be crowded and noisy, work may be repetitious, stressful and with little time in between calls.
- Pace of Work: High stress, very rapid, and demanding.

Schedule: Sunday – Thursday

The Routing Supervisor will have the opportunity to work remotely on some days depending on experience, training, and ability to take ownership of the routing responsibilities.

Salary Range: \$80,000-\$90,000, DOE

Annual Performance Bonus, eligible.

Position: Full time, Regular, Exempt

****BiRite is an equal opportunity employer****